

HADSTOCK PARISH COUNCIL



Minutes of Hadstock Parish Council held on Thursday 20 January 2022 at 7.30pm in the Village Hall Hadstock.

Present: Parish Councillors: Rick Albrow, (Chair) Keith Nuttall, Sara Porter, Trevor Smith, Jude Hannam & Parish Clerk Sara Beckett. Two members of the public was present.

1. The Chair welcomed all to the meeting, read the fire safety notice and announced that proceedings may be filmed or recorded.
2. Apologies were noted from County Councillor Martin Foley & District Councillor James De Vries.
3. **Declaration of Members' Interests and notice of dispensations.** Cllr Hannam had declared a pecuniary interest in relation to Agenda item 9a. There were no requests received for dispensations
4. The Minutes of the Parish Council Meeting held on **25 November 2021** were accepted and approved **RESOLVED 22/01/4**. The Chair signed them as a true record.
5. **Public participation** ~ A member of the public spoke about concerns related to agenda item 9a ~The Mill Yew Tree Farm planning application. The concerns related to traffic and parking within the vicinity.
6. **District Councillors report** ~ a report was sent noting that Cllr Devries intended to hold 2 surgeries to discuss residents' concerns on 25 & 26 February 2022 in the Village Hall. TBC if this is to be by appointment
ACTION Clerk to send notification for inclusion in the magazine & Hadstock Info.
7. **County Councillor's report** ~ The Clerk reported on recent conversations with Cllr Foley with regard to the application to the Highway Panel re Moules Lane and Bartlow Road which are now being validated
8. **Action points and matters arising from previous meetings:**
 - [a] **Clerk's report** ~ all relevant items were to be included within the agenda
 - [b] **Councillor's report** ~ all relevant items were to be included within the agenda
 - [c] **Opportunity for Councillors to update with information** ~ None other than Agenda items
9. **Planning applications**
 - [a] UTT/21/3608/PAM3 | Prior notification of the proposed change of use from commercial, business and service (Class E) to 1 no. dwelling house | The Mill Yew Farm Linton Road Hadstock Cambridge CB21 4NU
Cllr Hannam had declared a pecuniary interest and left the discussion. The Parish Council considered this application and **RESOLVED 2022/01/9a** to submit the following comments:
The Parish Council noted the comments from residents of Hadstock which addressed concerns related to traffic, parking, flooding and the fact that the building is on Uttlesford District Councils Local Heritage List. It was noted that the applicant has failed to submit an up-to-date plan showing recent development. The Parish Council was unclear as to whether the application property is in curtilage of Yews Farm. Concerns were also raised about the impact to the nature of Conservation Area particularly loss of employment opportunities.
 - [b] UTT/21/3728/HHF | Reconfigure external spaces and construct single storey side extension to former garage. Remove summer house. | Pleasant View Moules Lane Hadstock Cambridge CB21 4PD.
The Parish Council considered this application and **RESOLVED 2022/01/9b** to submit no comments
 - [c] UTT/21/3639/HHF | Proposed garage conversion with office above and single storey rear extension. | Newlands 4 Orchard Pightle Hadstock CB21 4PQ.
The Parish Council considered this application and **RESOLVED 2022/01/9c** to submit no comments
 - [d] UTT/22/0051/FUL | Change of Use to residential and alterations including fenestration, roof terrace and external insulating render | Operations Block Bowsers Lane Hadstock Cambridge CB10 1XQ

The Parish Council considered this application and **RESOLVED 2022/01/9d** to submit the following comments: A previous application, which the Parish Council supported, was for 4 suitably sized dwelling units. That application was refused by the Planning Authority because lack of demand for business use had not been proved, the Parish Council believe this to still be the case as this application does not demonstrate that a business/ businesses are not viable.

10. Decisions made by UDC on planning application/s UTT/21/3628/TCA | 1no. Ash. Fell. 1no. Hawthorn- fell | New Barn Close Bartlow Road Hadstock CB21 4PF noted as no objections

11. The Queen's Platinum Jubilee in 2022 ~ an update from Cllr Hannam was received.

Picnic on the recreation followed by a Barn Dance ~ Friday 03 June 2022. A picnic on the Recreation Ground was the preferred idea. It would provide an opportunity for all residents to participate but would be particularly aimed at children with games perhaps. This would be self-funding as the idea would be that residents brought their own picnic. Tilly the travelling tea lady would attend to provide further purchasable refreshments. Power supply would be required & Cllr Porter offered to attend to this. An evening event (aimed at adults) would be a ticketed Barn Dance (price to be confirmed) the Portable Pint might attend? It was noted that volunteers will be need to ensure the events are to be a success.

[a] Councillors discussed and confirmed engagement of Laird Barn Dance Band for the Barn Dance on Friday 03 June 2022. **RESOLVED 22/01/11a ACTION** Clerk to return signed contract

[b] Confirm payment of holding deposit required for Laird Barn Dance Band of £42.00. Final decision to be made by April 2022. **RESOLVED 22/01/11b**

[c] Councillors discussed the possible financial contribution by Parish Council towards the Platinum Jubilee events(s) those being brought forward from the last meeting were

i. cost of tickets ~deferred

ii. commemorative gift for the children of the Village~ It was felt that a memento should be given to children of the Village. Mugs did not seem to be a preferred item. Other ideas were a commemorative coin, something locally made (glass or wood), a tree ~ to be part of the Queens green canopy promoted by The Woodland Trust.

The tree idea was the preferred option ~ deferred to allow further quotes and numbers of recipients following tonight's discussion on ideas and therefore investigated further.

iii. Following the discussion at 11cii Councillors considered the sum to be included in the budget for the event memento. It was felt that the £250 in the draft budget should be increased to £300 **RESOLVED 21/01/11ciii**

iv. consider underwriting the events. ~ deferred

v. consider course of action if there should be a profit. ~ deferred

ACTION Cllr Hannam to write a piece for the magazine advertising events planned so far and to seek offers of help for the events.

12. FINANCE 2021/2022

[a] The Finance report and bank reconciliation to date for 2021/22 was signed by the Chair explaining that the majority of the payments expected to the year end would be authorised tonight. The Clerks salary and expenses being the exception. By the end of the year the reserves are estimated as £7600. This is down from previous year of £12000 due to expenditure of play equipment for the Recreation Ground & repairs that have been carried out on Len's Path. Fencing had been funded by grants being successfully applied for. Income of £500 has been received from the District Councillor towards the cost of the bench ordered for Len's Path and approval of a further £700 from the County Councillor has been notified. These funds will be for the supply, carriage & installation of the bench, preparation of the area and a salt bin for Bilberry End.

[b] The Clerk gave an update on internet banking & recommended not opening a bank account with Unity Trust immediately due to funds coming into the Barclays account i.e. precept and grant funding

[c] Update on closing Barclay's savings account~ The savings account has been closed and all funds transferred to the current account

[d] To agree and approve payments listed below ~ the Clerk explained all payments for approval **RESOLVED 22/01/12d**

[e] Councillors agreed and approved appropriate invoices received after Agenda * below. **RESOLVED 22/01/12e**

[f] To review final budget as presented ~ Councillors had been sent the draft budget updated by the Chair and Clerk from the previous meeting. Increase in projected expenditure was explained. Replacement of the Mowers has been a concern but it was not felt necessary to additionally budget for this at present which would mean requesting a higher precept demand this year. As discussed at Agenda item 11 there is a resolved recommendation to increase the amount for the Platinum Jubilee celebration by £50 from the draft budget to now be £300 **RESOLVED 22/01/12f**

[g] Following agreement of the budget for 2022/23 a precept demand of £11050.00 was proposed for 2022/23, which is an increase of 3.89% on the previous year. This equates to an increase of £2.42 on a Band D property. This gives the Parish Council a 'contingency' amount of £460 with £7600 in reserves which was felt to be a comfortable amount, whilst realising there are no planned projects. It was suggested that the precept needs to be increased slightly this year and following years to build up reserves to allow for any projects to be financed in the future. **RESOLVED 22/01/12g**

Cheque	Payee	Description	Net amount	VAT	Total
101349	Kingfisher Direct Ltd	Salt Bin	62.89	12.58	75.47
101350	Mortimer Contractors Ltd	Ground works to Len's Path Zoo end	1360.00	272.00	1632.00
101351	Ms S A Beckett	Clerks Salary December Month 9 Clerks Salary January Month 10	332.45 332.45	-	664.9
101352	SLCC	Registration for Clerks CiLCA	410.00	-	410.00
101353	Cancer UK	Donation	100.00	-	100.00
101354	Mr Richard Partridge	Lairds Barn Dance Band for Jubilee event	42.00		42.00
101355	Mr W Richards	Grass cutting strimming + fuel	1842.00		1842.00
101356	Hadstock Society	Village books	70.00		70.00
101357	Hadstock Village Hall	Hire fees	100.00		100.00
101358	Uttlesford District Council	Green Skip	1400.00		1400.00

13. Highways ~ The Clerk had sent a written report to Councillors by way of an update and reported that various highways issues have been reported online to Highways, those being manhole cover replacement and no footpath signage both on Linton Road. Pothole on Moules Lane on walkway to Recreation Ground. Since the road closure on Linton Road resulting in many HGV's using Bartlow Road as an unofficial diversion extreme damage has occurred. The road was muddy with deep potholes/areas and now dangerous in many respects. HGVs had met head on with nowhere to go. The Clerk had contacted various authorities. The road had been swept. Highways and Police authorities for both Essex and Cambridgeshire had been contacted also the Cambridgeshire County Councillor

[a] Bartlow Road ~the ongoing and exacerbated problems since the Linton Road closure were discussed again in detail Although the original works have been validated by the Highways Panel the work required for safety and to avoid injury and damage is urgent. Hadstock Parish Council to meet with Cllr Foley and the highways officer (Post meeting date arranged for 04 February 2022.)

A member of the public left the meeting

[b] To further discuss road closures ~ as per Clerks written report and for further discussion with Cllr Foley and the Highways Officer at the meeting (arranged 04 February 2022). It might appear that signage re the Linton Road closure had been amended at the Saffron Walden end during the closure. Cambridgeshire Highways might inform the Clerk of further road closures directly following a meeting (by chance) with Cambridgeshire Highways.

[c] Speed watch report ~ Cllr Nuttall reported that he will respond to the Speed Watch coordinator re a draft letter sent to speeding offenders.

- [d] **Highways Panel** ~ no further update on progression of application of roadworks to reinstate Bartlow Road other than new signage on Walden Road is to be installed giving new information of Bartlow Road.
- 14. Bilberry End Parking** ~Councillors reported that the issues have eased ~ to keep under review.
- 15. Parish Land Report & PROW's** ~
 [a] The Clerk reported that despite further requests for updates re the FP7 footbridge requiring repair nothing further heard, but will continue to chase. With regard Finger posts 8 & 13 reported since the last meeting, these have been reported to Essex County Council, but will not be attended to until next winter as the current programme is full.
- 16. Lens Path** ~ The work completed at the Zoo end was noted as being very good which completes the planned work. The bench for the Village end has been ordered and expected to be delivered early March. The Clerk will inform the contractor to arrange delivery to their yard and has expressed the need for installation to be completed by 31 March 2022. Funding from Cllr DeVries (UDC) has been received and funding from Cllr Foley (Essex County Council) has been authorised. Approval of the owner of the land for installation of the bench has been sought and approved.
- 17. Village Christmas tree** ~ the Christmas tree from FDL was delivered which then replaced the stand by tree which was put in situ for the Christmas Tree lights switch on event organised by the Village. Every one seemed happy with the arrangements which can continue for 2022. There is an excess of lighting which Cllr Hannam has in safe storage and could be used for a variety of Village events.
- 18. Recreation Ground Report** ~
 [a] **Recreation ground report** ~ all in order. **ACTION** Clerk will order more dog bags. Cllr Smith has sourced some chippings and has spread these by the entrance meaning the area is safe, sound and not so muddy.
 [b] **Playground equipment report** ~ all in order and usable. The Clerk presented a quote for the Annual Playground Inspection to be carried out in April 2022. This was for £85.00 + VAT **RESOLVED 21/01/18b** to accept. Following receipt of the written report, the Parish Council can discuss & will arrange for a quote from Ian Blackman to undertake any necessary recommendations. Cllr Smith reported that he had encountered a dog + owners in the fenced area and requested that they leave.
- 19. Village Hall Report**~ Cllr Nuttall reported the pergola is nearly complete. There is an area of the ceiling in the storage room that has been noticed this evening that might require attention and will be reported to the Village Hall committee
- 20. Correction of dates for further meeting in 2022 were noted as being**
 Thursday 24 February 2022 Parish Council Meeting. 7.30pm
 Thursday 24 March 2022 Parish Council Meeting. 7.30pm
 Thursday 28 April 2022 Parish Council Meeting. 7.30pm
 Friday 06 May 2022 Annual meeting of the Parish. 8.00pm
 Thursday 26 May 2022 Annual Parish Council Meeting. 7.30pm
- 21. It was noted that the next ordinary meeting of Hadstock Parish Council will take place in the Village Hall on Thursday 24 February 2022 @7.30pm**

..... Chairman.
 Signed as a true record and RESOLVED to approve on 24 February 2022
 The meeting closed at 21.17 pm