

HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend
Hadstock Annual Parish Council Meeting on
Thursday 26 May 2022
at 7.30 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. **Election of Chairman** **VOTE REQUIRED** To sign acceptance of office
2. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
3. Apologies and approval of reasons for absence **VOTE REQUIRED**
4. **Election of Vice Chair, members to Committees and Council Representatives:**
 - [a] Election of Vice Chair **VOTE REQUIRED** To sign acceptance of office
 - [b] Election of Chair to Planning Committee (if required) **VOTE REQUIRED**
 - [c] Election of Village Hall representative **VOTE REQUIRED**
5. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
6. To receive and confirm the Minutes of the Parish Council Meeting held on **28 April 2022** are a true record **VOTE REQUIRED**
7. **Public participation** An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
8. To receive and note any report from the District Councillor
9. To receive and note any report from the County Councillor
10. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
 - a. Report from Clerk
 - b. Report for Councillors
 - c. Opportunity for Councillors to update with information
11. **Planning Application/s**
UTT/22/1278/FUL | Change of use from commercial use (Use Class B1 (now Class E)) to residential (Use Class C3) and conversion to 1 no. dwelling | The Mill Yew Farm Linton Road Hadstock Cambridge CB21 4NU
12. To note decisions made by UDC on planning application/s ~
13. **The Queen's Platinum Jubilee in 2022 ~**
 - [a] To approve the Uttlesford Platinum Jubilee Celebrations Grant 2022 funding received £720.00 and approve use as per application

[b] Update from Cllr Hannam

14. Lens Path ~ to receive any update note reports and approves any actions required.

15. Governance :To note

[a] that standing orders, financial regulations previously approved remain

[b] To note council's expenditure 2021/22 under section 137 of the Local Government Act 1972 as no General Power of Competence. ~ donation to Cancer Research UK £100.00 & £21.98 to Royal British Legion for wreath.

[c] risk assessment for year end March 2022

[d] the Asset register has been reviewed and re-stated

[e] to agree Annual Insurance renewal due 01 June 2022 **VOTE REQUIRED**

[f] To appoint the Internal Auditor for 2022/23 **VOTE REQUIRED**

16. FINANCE 2021/2022

[a] To note Finance report and bank reconciliation to date for 2022/23 to date (*Chair to sign*)

[b] To agree and approve payments listed below **VOTE REQUIRED**

[c] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

[d] To receive and approve the end of year accounts 2021/22

[e] To note the Internal Audit Report of AGAR Page 2

[f] To consider, **complete** and approve Section 1, Annual Governance Statement 2021/22 of AGAR Page 3 **VOTE REQUIRED**

[g] To consider and approve Section 2, Accounting Statements 2020/21, of AGAR Page 4 prepared and signed by the Clerk/RFO **VOTE REQUIRED**

[h] To approve Exemption Certificate Page 1 & 1a accompanying bank reconciliation **VOTE REQUIRED**. **Chair & RFO to sign**

[i] Date for public rights of inspection will be noted from Monday 06 June 2022 to Friday 15 July 2022 inclusive

Cheque	Payee	Description	Net amount	VAT	Total
101371	Community Heartbeat Trust	Annual support for defibrillator	126.00		126.00
101372	Ms S A Beckett	Clerks Salary Month 2 May	332.24		332.24
101373	Gallagher	Insurance	470.84		470.84
101374	Mr R Albrow	Slate plague for tree	75.00		75.00
101375	Mr R Partridge	Laird's Barn Dance Band for Jubilee	378.00		378.00

17. Highways ~ to receive an update on highways issues and discuss.

[a] Highways Panel ~ to receive any update

[b] Speed watch report ~ Cllr Nuttall

[c] to receive an update re road closures & traffic management

18. Parish Land Report & PRoW's ~

19. Recreation ground ~

[a] Recreation ground report

[b] Playground equipment report

[c] To receive quote for any necessary work to repair/replace seat at picnic table **VOTE REQUIRED**

20. Village Hall Report

21. To receive an update from Farming & Wildlife Advisory Group, with regard to the funded pond conservation project

22. To consider a schedule of Parish Council Meetings and the Annual meeting of the Parish 2022/23

23. To note the next ordinary meeting of Hadstock Parish Council will be notified

Sara Beckett

Clerk to Hadstock Parish Council 21 May 2022