

## HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend  
**Hadstock Annual Parish Council Meeting** on  
Thursday 27 June 2024  
at 7.45 pm at Hadstock Village Hall  
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

### AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Annual Parish Council Meeting held on **30 May 2024** are a true record **VOTE REQUIRED**
5. **Public participation** An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Foley
7. To receive and note any report from District Councillor Moran
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
  - a. Report from Clerk
  - b. Report from Councillors
9. **Planning Application/s to consider a consultee comment**
  - [a] UTT/24/1344/HHF | Single storey and side and rear extensions. | Les Arbres Moules Lane Hadstock Essex CB21 4PD **VOTE REQUIRED**
  - [b] UTT/24/1388/HHF | Stationing of a Shepherds Hut for ancillary accommodation | Chestnut House Linton Road Hadstock Essex CB21 4NU **VOTE REQUIRED**
  - [c] UTT/24/1573/LB **Listed Building Consent for change of use from commercial use (Use Class B1 (now Class E)) to residential (Use Class C3) and conversion to 1 no. dwellings.** | The Mill Yew Farm Linton Road Hadstock Cambridge CB21 4NU **VOTE REQUIRED**
10. To note decisions made by UDC on planning application/s – none
11. To receive an update on planning matters – none to date
12. **FINANCE 2024/2025**
  - [a] To note income received EALC BURSARY
  - [b] to note the bank balance, reconciliation and budget monitor of accounts as at 30 May 2024/25

[b] to approve delegated powers used by the Clerk/RFO to purchase increased package for Microsoft 365

**VOTE REQUIRED**

[c] To agree and approve payments listed below **VOTE REQUIRED**

[d] To agree and approve appropriate invoices received after Agenda issued if necessary.

Cheque	Payee	Description	Net amount	VAT	Total	
	Keith Nuttall	Strimmer fuel	20.42	4.08	24.50	
	Clare Webber	SH	350.00		350.00	
	John Lockton	SH	288.64	45.46	334.1	
	HMRC	PAYE			214.2	
	Ms S A Beckett	Salary month 3			381.35	
	Ms S A Beckett	Expenses				

**13. Governance**

[a] to agree the appointment of an Internal Auditor for 2024/25 and the scope required. **VOTE REQUIRED**

[b] to note any Barclays Bank signatory update

**14. The Sustainable Hadstock Working Group [SHWG] - Cllr Lockton [report attached]**

**15. Highways ~ to receive an update on highways issues, including Linton Road, discuss and resolve actions**

[a] Highways ~ Cllr Nuttall

[b] Speed watch ~ Cllr Nuttall

[c] Pothole reporting update

**16. Recreation Ground Report ~**

[a] To receive report on recreation ground **VOTE REQUIRED**

[b] To confirm recreation ground is in good order **VOTE REQUIRED**

[c] To confirm all play equipment has been visually checked and useable **VOTE REQUIRED**

[d] to receive update on funding application for Monkey Challenge Cllr Johnson/Clerk

**17. Parish Land Report & PRoW's ~**

[a] discuss any issues reported and approve actions required specifically

[b] use of the Village Green for a function which might require an amendment to the Green Skip schedule

**VOTE REQUIRED**

**18. Village Hall Report ~ Cllr Hannam**

**19. To note items for next agenda**

**20. To note the next Meeting will take place in the Village Hall on Thursday 25 July 2024 at 7.45pm**

**21. A public exempt if required.**

**22. Chairman to close the meeting**

*Sara Beckett*

Clerk to Hadstock Parish Council 20 June 2024

Majority **VOTE REQUIRED** for any decision to be made