

HADSTOCK PARISH COUNCIL



Members of the Council are hereby summoned to attend
Hadstock Parish Council Meeting on
Monday 23 September 2024
at 7.45 pm at Hadstock Village Hall
to transact the business as stated on the Agenda

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting. Members of the public and press may not orally report or comment about a meeting as it takes place if present at a meeting of the Council, but otherwise may:

- a. film, photograph or make an audio recording of the meeting;
- b. use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later;
- c. report or comment on the proceedings in writing, during or after a meeting or orally after the meeting

AGENDA

1. Chair to read fire safety notice and announce that proceedings may be filmed or recorded.
2. Apologies and approval of reasons for absence **VOTE REQUIRED**
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations.
4. To receive and confirm the Minutes of the Parish Council Meeting held on **25 July 2024** are a true record **VOTE REQUIRED**
5. **Public participation** An invitation to members of the public to put questions/statements of not more than 5 minutes duration. No resolutions can be made but Councillors are very happy for matters relating to the Parish to be brought to their attention.
6. To receive and note any report from County Councillor Foley
7. To receive and note any report from District Councillor Moran
8. **Action points and matters arising from previous meetings:** Updates for information only. (no resolutions will be made)
 - a. Report from Clerk
 - b. Report from Councillors
9. **Planning Application/s to consider a consultee comment**
[A] UTT/24/2188/TCA | Proposed crown reduction of 30% on 1 no. Walnut tree as tree currently overshadows rear garden | Ploughlands Walden Road Hadstock Cambridge CB21 4NX **VOTE REQUIRED**
<https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=SIVEF0QN01000&activeTab=summary>
[B] UTT/24/2028/ZA | Application for prior approval of a proposed: Demolition of buildings and construction of new dwellinghouses in their place | Land Adjoining The Control Tower Bowers Lane Hadstock **VOTE REQUIRED**
<https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=SHUUTXQN01000&activeTab=summary>

[C] UTT/24/1800/LB | Application for the retention of installation of a new window to the side elevation providing natural light into the kitchen area | Kings House Linton Road Hadstock Cambridge CB21 4NU
VOTE REQUIRED

<https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=SGPXZKQN0KN00&activeTab=summary>

[D] UTT/24/1763/HHF | S73 retrospective application for the installation of a new window to the side elevation providing natural light into the kitchen area | Kings House Linton Road Hadstock Essex CB21 4NU
<https://publicaccess.uttlesford.gov.uk/online-applications/applicationDetails.do?keyVal=SGGM75QNFXQ00&activeTab=summary>

10. To note decisions made by UDC on planning application/s – Clerk to advise

11. To receive an update on planning matters – Clerk to advise

12. Applications still awaiting determination and for further comment if applicable

[A] UTT/24/1766/CLP | Proposed Certificate of Lawfulness for change of use from shop use (Use Class A (now Use Class E)) to residential (Use Class C3) to form 1 no. dwelling. | Post Office Stores Linton Road Hadstock Cambridge CB21 4NU

[B] UTT/24/0994/HHF | New rear extension, front porch and roof dormer alteration. | 4 The Row Linton Road Hadstock Essex CB21 4NY

13. A reminder of Uttlesford District Council Local Plan Public Consultation which has been extended to 14 October 2024 <https://www.uttlesford.gov.uk/article/4915/The-new-Local-Plan> and consider comment following councillor attendance at Parish Council consultation

14. FINANCE 2024/2025

[a] to note the bank balance, reconciliation and budget monitor of accounts as at 31 August 2024/25

[b] to note successful funding from the National Lottery for the Monkey Challenge project

[c] to note the

[] to note conclusion of external audit process

[] To agree and approve payments listed below **VOTE REQUIRED**

[] To agree and approve appropriate invoices received after Agenda issued if necessary. **VOTE REQUIRED**

Cheque	Payee	Description	Net amount	VAT	Total	
	EALC	Financial regulations course clerk	100.00	20.00	120.00	FUNDED
	Ms S A Beckett	Salary month 6	381.35		381.35	
	Ms S A Beckett	Salary month 5 update	81.35		81.35	
	JRB enterprises	Dog bags				
	Mr J Lockton	Sustainable Hadstock expenses	127.00	12.60	139.6	
	Mr R Dolby	Sustainable Hadstock expenses			94.68	
	HMRC	PAYE JULY-SEPTEMBER	214.2		214.2	

15. Governance

[a] to note any Barclays Bank signatory update

[b] Parish Councillors responsibilities update

[c] To give delegated powers to the Clerk to purchase Poppy Wreath from RBL at a cost of 19.99 plus delivery <https://www.poppypshop.org.uk/products/medium-poppy-wreath> **VOTE REQUIRED**

[d] to nominate and approve HPC representation on Remembrance Day

[e] to consider membership to Uttlesford Association of Local Councils [UALC] **VOTE REQUIRED**

16. The Sustainable Hadstock Working Group [SHWG] - Cllr Lockton

17. Highways ~ to receive an update on highways issues, including Linton Road, discuss and resolve actions

[a] Highways ~ Cllr Nuttall

[b] Speed watch~ Cllr Nuttall

[c] Pothole reporting update

18. Recreation Ground Report ~

[a] To receive update on funding application for Monkey Challenge

[b] to approve installation of monkey challenge equipment **VOTE REQUIRED**

[c] To receive report on recreation ground **VOTE REQUIRED**

[d] To discuss and resolve the future of the large goal posts **VOTE REQUIRED**

[e] To confirm recreation ground is in good order **VOTE REQUIRED**

- [f] To confirm all play equipment has been visually checked and useable **VOTE REQUIRED**
19. Defibrillator report and follow up from Community CPR training event
 20. To approve the painting of Telephone Box – paint and volunteers available **VOTE REQUIRED**
 21. Parish Land Report & PRow's ~ discuss any issues reported and approve actions required specifically with budget allocation. To include
 - [a] possible removal of tree [Cllr Johnson] **VOTE REQUIRED**
 - [b] Invitation to Apply for Free Tree Packs from the Woodland Trust
 22. Village Hall Report ~ Cllr Hannam
 23. To note items for next agenda
 24. To note the next Meeting will take place in the Village Hall on Thursday 31 October 2024 at 7.45pm
 25. A public exempt if required. **VOTE REQUIRED**
 26. Chairman to close the meeting

Sara Beckett

Clerk to Hadstock Parish Council 17 September 2024

Majority **VOTE REQUIRED** for any decision to be made