

HADSTOCK PARISH COUNCIL



**Minutes of Hadstock Parish Council Meeting**

**Held on**

**Wednesday 30 October 2024**

at 7.45pm in the Village Hall Hadstock.

**Present:** Parish Councillors: Keith Nuttall, Jude Hannam, John Lockton, Denise Wells, District Councillor John Moran & Parish Clerk. Also, present 3 members of the public.

1. The Chair welcomed all to the meeting, reminded Councillors and members of the public of the fire safety procedure and announced that proceedings may be filmed or recorded.
2. Apologies and reason for absence from Cllr Johnson were considered and approved **RESOLVED 24/10/02**. Apologies had been received from County Councillor Martin Foley
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations – none notified.
4. The Minutes of the Parish Council Meeting held on **Monday 23 September 2024 [date change]** were accepted and approved **RESOLVED 24/10/04**. The Chair signed them as a true record.
5. **Public participation-** 2 members of the public spoke about the recent road traffic accident which resulted in serious injury to the driver of the vehicle and severe damage to the house at the bottom of the hill. They expressed that measures must be taken to mitigate similar instances occurring and were keen to know what the Parish Council had done and might do in the future. The Chair responded by expressing sympathy of the event to those that had been directly affected and stressed that HPC had been attempting to address these very long-term concerns with the relevant stakeholders.
6. County Councillor Martin Foley has been in communication multiple times since the serious road traffic accident that occurred on 11 October 2024. Cllr Foley had previously sent reports re Health care, Local Highways Panel update and results of speed survey carried out on Walden Road, which had been circulated to all.
7. District Councillor Moran was able to speak about the road traffic accident and offered advice of HPC undertaking Freedom of Information request to Essex County Council, Essex Police and through insurance companies which might add weight to affecting a resolution that might prevent such occurrences. He offered his full support to HPC in managing the process with Essex County Council and Highways and would also work closely with County Councillor Foley
8. **Action points and matters arising from previous meetings:**  
**[a]** The Clerk's report would be noted throughout but additionally reported on code of conduct training, UALC had responded, magazine article submitted play equipment, speeding and RTA. Planning portal reported.  
**[b]** Report from Councillors: Cllrs Wells and Hannam reported on the Parish Forum which included more efficient waste management and strategy, a new incinerator, nearest statistical neighbours' information, the bigger picture of recycling. Much of this can be used by SH. A library of 'things' which may be an option for the village  
FDL had been contacted and were sympathetic and helpful reference the speeding and noise issues reported to them.
9. **To consider a consultee comment to planning applications Planning Application/s to consider a consultee comment**  
UTT/24/2458/TCA | 1no. Cherry- remove to ground level | Tacet In Cherrygates Linton Road Hadstock Cambridge CB21 4NU this application had been **APPROVED** since publication of agenda
10. **To note decisions made by UDC on planning application/s – UTT/24/1800/LB | UTT/24/1763/HHF Kings House Linton Road Hadstock Cambridge CB21 4NU Application for the retention of installation of a new window**

to the side elevation providing natural light into the kitchen area and S73 retrospective application for the installation of a new window to the side elevation providing natural light into the kitchen area **APPROVED**

11. **To receive an update on planning matters** – re application for change of use for the Old Post Office- it has been noted that a further application form is required to be submitted but any comments from the previous application will be taken across.

12. Applications still awaiting determination and for further comment if applicable - none

13. **FINANCE 2024/2025**

[a] the bank balance being £34146.73 and reconciliation were noted and signed as confirmation by Cllr Lockton. The budget monitor of accounts as at 27 September 2024/25 was also noted [ previously sent to Councillors] Additional income noted of £6800 for Monkey Challenge from the National lottery, £7156 second precept from UDC, payment £5000 play equipment UKSPF grant award had been notified but not showing in bank reconciliation. VAT is payable on the monkey challenge equipment which will be reclaimed March 2025. The RFO felt that HPC can accommodate that payment until reclaim.

[b] HPC confirmed the installation of the Monkey Challenge and the removal of the dead tree is satisfactory prior to authorising payment.

[c] HPC discussed and agreed to approve payments listed below **RESOLVED 24/10/13c**

[d] HPC agreed and approved the invoice received after Agenda – expense of poppy wreath **RESOLVED 24/10/13d**

Cheque	Payee	Description	Net amount	VAT	Total	
101517	UDC	Green skip 2023	1431.00	-	1431.00	
101518	Ms SA Beckett	Salary month 7	381.35	-	381.35	
101519	SCRIBE	Annual fee	273.6	54.72	328.32	
101520	Mr J Lockton	Expenses/reimbursement SH	563.33	111.49	674.82	
101521	The Hundred Parishes Society	Annual subscription	10.00	-	10.00	
101522	Finding Fitness	Monkey Challenge	6800	1360.00	8160.00	
101523	Garrod	Removal of tree on recreation ground	365.00		365.00	
101524	Ms S Beckett	Expenses/reimbursement Poppy Wreath			24.29	

14. **Governance**

HPC noted the clerk used delegated powers to organise the removal of the dead tree on the recreation ground at a cost of £365.00 which included the spreading of shredded pieces by the gateway and the remaining logs left in situ.

[a] Barclays Bank signatory update- none

[b] HPC approved the procedure of co-option policy **RESOLVED 24/10/14b**

[c] HPC discussed and reviewed the Parish and Town councils Websites and Web Accessibility Standard WCAG 2.2 AA 2024 requirement. The Clerk reported that following communication with the website provider they were confident that much of the new requirement was met. The cost of doing an audit and additional work that might be required was not felt to be the best use of public funds and **RESOLVED 24/10/14c** not to proceed with a further upgrade

[d] HPC considered the draft bench policy as presented and **RESOLVED 24/10/14d** that with some minor amendments it would likely be approved at the next meeting. A bench on the recreation ground

[e] HPC discussed the Planning Enforcement Training from UDC in November 2024 and **RESOLVED 24/10/14e** to nominate a Councillor Hannam to attend Planning Enforcement Training from UDC in November 2024 and approved the attendance by the Clerk and for Cllr Lockton to attend Protecting Public Rights of Way Webinar on 13th November at a cost of £80.00

[f] HPC approved the expenses for attendance by the clerk and Cllr Hannam for item [e] **RESOLVED 24/10/14f**

[g] The Clerk informed HPC that the insurance company would accept the addition of i. monkey challenge equipment ii. Thermal imaging camera to the existing policy at no further charge

**ACTION** clerk to inform broker.

[h] HPC noted the NALC agreed pay increase for the Clerk and for this to be notified for action to ClearTax back dated as per Local government services pay agreement 2024/25

- 15. The Sustainable Hadstock Working Group [SHWG]** - Cllr Lockton had circulated a report which was discussed and very much appreciated [attached to minutes] It was noted that a tree on the recreation was possibly dead and would arrange for the Green Team to remove it. **RESOLVED 24/10/15**

**ACTION** Clerk to arrange for a quote for a tree survey.

It was noted that the success of Sustainable Hadstock had been mentioned by UDC and the local paper.

Clerk advised application for further funding will need to be approved by HPC Cllr Lockton will **ACTION**

- 16. Highways ~ to receive an update on highways issues, discuss and resolve actions**

[a] Highways ~ Cllr Nuttall reported that since the RTA HPC have been in communication with all stakeholders in an effort to expediate a resolution of these very long-term concerns of speeding through the village and associated safety concerns of the residents. The results of speed survey recently carried out on Walden Road were discussed noting that the average speed was below that which would require action. It was hoped that a further site visit would be arranged with all stakeholders.

Concerns were again expressed about the hedging that is overgrowing onto Bartlow Road which might be considered dangerous. Many attempts in the past and suggestions have been made to have this cleared. It was decided to obtain a quote and perhaps present that for consideration to the property owners concerned.

**ACTION** Cllr Lockton to obtain quote

**ACTION** Cllr Nuttall and Clerk to compose a suitable letter

[b] Speed watch~ Cllr Nuttall reported that sessions over the last 2 weeks had been delayed. The PCSO had carried out a speed watch session earlier in the month.

[c] Pothole reporting update – Essex County Council Highways appear to be marking areas for repair which we understand could be completed in November. The manhole cover has also been rectified

[d] Road closure notifications 11 November Bartlow Road 12 November Walden Road.

- 17. Recreation Ground Report ~**

[a] the replacement of a bench on the recreation ground was discussed. This is a bench that was gifted to the Parish Council.

**ACTION** Cllr Wells would endeavour to contact the family to discuss replacement with a plastic bench and obtain further information

[b] HPC noted the removal of tree from recreation ground at a cost of £365.00 for which the Clerk used delegated powers

[c] [d] and [e] in the absence of Cllr Johnson, Cllr Nuttall reported on recreation ground and the installation of the Monkey Challenge noting that all was in good condition and that the installation of the Monkey Challenge had been completed satisfactorily having taken advice for it to be placed outside the fenced area to be more inclusive. A sign should be attached to the MC for liability advice.

**ACTION** Clerk /Cllr Johnson

[f] the report re the Heritage Orchard was noted with thanks expressed to the resident who had prepared it and had overseen the project in recent years. It was **RESOLVED 24/10/17f** that Cllr Wells would now take over that responsibility

[g] HPC to give consideration of a new piece of play equipment in the recreation ground to the value of £5000.00 as this needs to be decided in good time before the end of 2024/25.

**ACTION** Clerk to put a note on Hadstock Info to encourage families to give suggestions.

[e] the recreation ground was confirmed as being in good order and looking very good.

- 18. Defibrillator** Cllr Wells reported that all was in good order

- 19.** The latch on the Village section of the Noticeboard had been reported as needing attention

**ACTION** Cllr Nuttall will review

- 20. Parish Land Report & PRoW's ~** discuss any issues reported and approve actions required specifically with budget allocation. To include

[a] Cllr Nuttall gave an update on the request to use the Village Green for an event that had been previously received and discussed at the last meeting. No further communication had been received until an email with little notice for the request to be granted the following day. For the reasons previously stated this could not be agreed.

[b] Cllr Hannam reported that the Christmas Tree will be delivered w/b 25 November 2024 **ACTION** Cllr Wells will liaise with previous volunteers to install and 'dress' tree. Cable protection is needed and available

- 21. Village Hall Report-** Cllr Hannam reported that a Burns Night is being organised and many events have been booked during November

- 22. To note items for next agenda-** throughout meeting

- 23. To note the next Meeting** will take place in the Village Hall on Thursday 28 November 2024 at **7.45pm**

- 24. A public exempt not required
- 25. Chairman closed the meeting at 9.55pm

..... Chairman.  
Signed as a true record and RESOLVED to approve on 28 November 2024.

DRAFT

**SUSTAINABLE HADSTOCK REPORT**

Report: October

Overall progress: on plan

Issues: none. Finances: progressing against budget.

Activities in October: setting up the Home Energy/EPC reviews and introducing the thermal imaging process

- Events & Talks
  - The October 25th talk on thermal imaging by Dr Chris Dodge was attended by around 40 people. We will now be lending out the Thermal Imaging Camera
- Home Energy / EPC Reviews
  - The first 4 reviews have been completed – with very positive comments - and another 10 arranged so far for November. More are to be set-up in Nov and December – and into 2025
  - 2 ‘traditional/older’ house energy surveys have been identified
- On Biodiversity
  - We have had our first farmer discussion with Tim Breitmeyer of Bartlow Estates – very useful hearing about his Stewardship approach and Government support
- SHWG monthly session (23 Oct).

Activities in November: applying for UDC support for 2025; House Energy Reviews and lending out the Thermal Imaging Camera

- Events & Talks
  - The November 22 talk is by Kirsty Shanahan from CommuniEnergySouth on solutions, hints and tips for Home Energy Efficiency
- Home Energy / EPC Reviews
  - We aim to complete around 10 House Energy Reviews in November
  - Plus the 2 ‘traditional/older’ house energy surveys – and setup a seminar
- On Biodiversity
  - We are looking to arrange further farmer biodiversity meetings
  - We are mapping the ‘wild’ areas attached to houses in the Village to identify biodiversity opportunities – and for sharing ideas and experiences
  - A group is looking at the opportunities for supporting nature on the Rec.
- 2025
  - We are reviewing what support we would like from UDC to continue the Sustainable Hadstock initiative in 2025.
- SHWG monthly session (20 Nov).