



Minutes of Hadstock Parish Council Meeting

Held on

Thursday 27 March 2025

at 7.45pm in the Village Hall Hadstock.

Present: Parish Councillors: Keith Nuttall, John Lockton, David Johnson Parish Clerk & 1 member of the public.

1. The Chair welcomed all to the meeting, reminded Councillors of the fire safety procedure and announced that proceedings may be filmed or recorded.
2. Apologies from Parish Councillors were received with reasons approved from Cllrs Simon Gosling, Denise Wells. Cllr Jude Hannam extended her apologies subsequently.
Apologies had been received from County Councillor Martin Foley and District Councillor John Moran
3. Declaration of Members' Interests & to remind Councillors of the need to keep up to date their Register of Members' Interests and to receive any Members' Dispensations – none notified.
4. The Minutes of the Parish Council Meeting held on **Thursday 27 February 2025** were accepted and approved **RESOLVED 25/03/04**. The Chair signed them as a true record.
5. **Public participation-** A member of the public spoke to the planning applications UTT/25/0538/LB and UTT/25/0538/LB with some very helpful detail.
Hadstock Parish Council **RESOLVED 25/03/05** to bring forward item 9 [a] and [b] which were planning applications UTT/25/0538/LB and UTT/25/0538/LB and **RESOLVED 25/03/09[a] and [b]** to support both.
6. **County Councillor** report had been sent and circulated to all on 05 February 2025 related to the Interim plan for Local Government Reorganisation submitted to government and Electric Vehicle Charging Points in Rural Areas of Essex. Councillor Foley could be contacted if required.
7. **District Councillor Moran** had intended to attend the meeting but had been called as a late substitute for a UDC meeting and sent apologies.
8. **Action points and matters arising from previous meetings:** Updates for information only.
Clerks report
 - Notification from UDC of £600 allocation from Cllr Moran has been paid and successful funding for Sustainable Hadstock has been paid. [not showing on bank statement]
 - Reported a noise complaint to environmental health
 - Green skip timings confirmed
 - Annual Parish Meeting detail sent to magazine
 - Attended Parish Forum an online event concentrating on Local Plan, Community Infra Structure [CIL] and Devolution [detail available from Clerk] public consultation
9. Planning Application/s none to consider
[a] UTT/25/0538/LB | Retention of works to listed building including the removal of the chimney stack in the northeast range, introduction of partition walls on the first floor, installation of a steel beam and internal partition in the lounge. | Gate House Linton Road Hadstock Essex CB21 4NU. This planning application was discussed and **RESOLVED 25/03/09a** to support
[b] UTT/25/0538/LB | Retention of works to listed building including the removal of the chimney stack in the northeast range, introduction of partition walls on the first floor, installation of a steel beam

and internal partition in the lounge. | Gate House Linton Road Hadstock Essex CB21 4NU. This planning application was discussed and **RESOLVED 25/03/09b** to support

10. To note decisions made by UDC on planning application/s – UTT/24/2926/FUL | Change of use from agricultural to residential private amenity garden | 2 Yew Tree Place Linton Road Hadstock Cambridge CB21 4NU **REFUSED**

11. To receive an update on planning matters – none to report

12. Applications still awaiting determination - none

13. **Highways ~ to receive an update on highways issues, discuss and resolve actions**

[a] Highways ~ Cllr Nuttall reported

[i] correspondence had been exchanged related to the safety measures that might be adopted for the problems at the bottom of the hill [Walden Road/Linton Road junction] latest update from Highways Officer

Potential LHP scheme LUTT242006 is currently still awaiting scheme validation, chased this one up with the Design Team Leader several times. Comment has been made by the Design Team stating that this scheme validation requires a site visit from a Design Engineer, options are limited at this site. Local Highway Panel cannot fund a potential scheme until it is validated as being something which is feasible to progress. It is important that any change to the public highway is properly assessed in terms of our own policy, DfT guidance as well as and most importantly safety. The process is for any potential scheme to be first validated by the Design Team before it can progress on to the next stage in the process. At present the Design Team are fully occupied with finishing scheme work for funded schemes which need to be completed by the end of the financial year and unfortunately this will inevitably impact the speed at which scheme validations can be done. Continue to chase the Design Team for the scheme validation for this site

[ii] Linton Road – pothole/verge area as we know was repaired but the ‘hole in the bank’ area remains despite identification by what3words.

[iii] Moules Lane a resident has assisted with the drainage but curbing is still required and under Cllr Foley’s scheme

[b] Cllr Lockton reported that the vegetation removal on Bartlow Road had been completed and suggested that a general letter should be sent annually to re-enforce the safety aspect this poses.

[c] concerns re dog on footpath - A report was received from a resident re a ‘dog attack’ on a public footpath in the village. Police have been informed **ACTION** Clerk to send note to magazine to highlight this is not acceptable and remind about dog fouling.

[d] concerns re blocked drains causing flooding Bilberry End and Walden Road - 2 x reports of problems with drains [Bilberry End and Walden Road] Cllr Moran attended but still not resolved.

[e] fly tipping – reported to authority

[f] Speed watch~ Cllr Nuttall reported 14 car drivers have been reported yesterday

[g] Pothole reporting update – nothing to report but at the meeting it was noted that the drain cover on Linton Road was again starting to become loose **ACTION** Clerk to report

14. **FINANCE 2024/2025**

[a] £21752.23 bank balance, income as minuted, £1377.46 reconciliation and budget monitor of accounts as at February 2025 noted.

[b] HPC agreed and approved payments listed below **RESOLVED 25/03/14b**

[c] HPC agreed and approved one invoice to Nextnorth received after Agenda issued **RESOLVED 25/03/14b**

[d] Funding from District Councillor had been received but not showing on bank statement to date

[e] The Clerk encouraged HPC to consider a new parish council laptop and associated requirements to include Windows 11 **ACTION** Cllr Johnson to investigate and recommend.

[f] HPC considered donations to local groups/charities – budget £100.00 in total and **RESOLVED** to donate 50 each to East Anglian Air Ambulance and East Anglian Children's Hospice **RESOLVED**

25/03/14f

Cheque	Payee	Description	Net amount	VAT	Total	
101547	Mr D Johnson	Wood for repairs	12.82	2.7	16.58	
101548	Mr K Nuttall	Reimbursement for key cutting	39.94		39.94	
101549	Ms S A Beckett	Salary month 12	398.79	-	398.79	
101550	HMRC	PAYE	227.40		227.40	
101551`	Nextnorth	Website domain and licence	200.00	40.00	240.00	
101552	East Anglian Air Ambulance	Donation	50.00		50.00	
101553	East Anglia's Children's Hospices	Donation	50.00		50.00	

15. Governance

[a] HPC approved the internal control policy updated 2025 **RESOLVED 25/03/15a**

[b] HPC approved the internal control statement for year end 2024/25 **RESOLVED 25/03/15b**

[c] HPC considered membership to RCCE – not to become a member **RESOLVED 25/03/15c**

[d] HPC considered the Insurance and adequacy of cover – accepted **RESOLVED 25/03/15d**

[e] HPC confirmed the arrangements and costs for the Hadstock Annual Parish Meeting – Friday 25 April 2025 18.30 – 19.30 prior to pub night. Chairman's report, public session, Sustainable Hadstock. Soft drinks and nibbles to be provided **ACTION** Clerk. Normal hall hires payable.

The Sustainable Hadstock Working Group [SHWG] - Cllr Lockton gave an update to the report already distributed.

- First Technical session for village hall
- Thermal imaging will stop until next winter
- Last month's community event on heat pumps solar panels batteries went very well
- Next event on thermal imaging and older houses
- Sustainable Uttlesford formed
- Recreation ground work commenced
- Display at Fete.

It was noted that the first year of the project has been a tremendous success – well done HPC **RESOLVED 25/02/SH** to accept to the grant funding for Sustainable Hadstock

16. Recreation Ground Report ~

[a] the installation of play equipment in the recreation ground will be Wednesday 30 April 2025

[b] HPC received report

- on recreation ground – much work by green team
- confirmed recreation ground is in good order – will endeavour to remove old waste bin, circular bench seat still needs repair.
- approved associated costs for repair of circular picnic bench and preservative for benches [max £120.00
- to confirm all play equipment has been visually checked and useable **RESOLVED 25/03/16**

bi-iv

[c] HPC considered quotes for annual playground inspection as presented by the Clerk – accepted quote 1 option A at £80.00 plus VAT for first 5 items and an additional £4.00 per item [Cllr Johnson confirmed 18 items] **RESOLVED 25/03/16c**

17. Defibrillator no report but in her absence Cllr Wells confirmed all in order

18. Listed Telephone Box Maintenance –approved costs to undertake repairs and painting as per recommended materials[paint] date to be arranged **RESOLVED 25/03/18 ACTION** Clerk to order paint

19. Parish Land Report & PRow's ~ finger post needs further repair. Car park at back of village hall belongs to Church but questions remain about the border of trees.

20. Village Hall Report ~ no report

21. To note items for next agenda- noted throughout meeting.
22. To note the next Meeting will take place in the Village Hall on **Thursday 24 April 2025 at 19.45pm.**
23. To note the Annual Parish Meeting will take place in the Village Hall on **Friday 25 April 2025 at 18.30pm.**
24. No public exempt required.
25. Chairman closed the meeting at 21.50

..... Chairman.
Signed as a true record and RESOLVED to approve on 24 April 2025.

DRAFT